



50 Bloomington Road West  
3rd Floor  
Aurora, Ontario  
L4G 3G8

www.rougepark.com  
rougepark@rougepark.com  
Phone 905.713.6038  
Fax 905.713.6028

### Rouge Park Goal

To protect, restore and enhance the natural, scenic and cultural values of the park in an ecosystem context, and to promote public responsibility, understanding, appreciation and enjoyment of this heritage.

### Rouge Park Vision

Rouge Park will be a special place of outstanding natural features and diverse cultural heritage in an urban-rural setting, protected and flourishing as an ecosystem in perpetuity. Human activities will exist in harmony with the natural values of the park. The park will be a sanctuary for nature and the human spirit.

## Natural and Cultural Heritage Projects Funding Policies and Reporting Requirements

If successful, the applicant agrees to communicate with Rouge Park staff on a regular basis throughout the implementation of the project to fulfill the following requirements:

- Submit a detailed work plan with phasing details prior to commencement of the project.
- Notify Rouge Park staff of both commencement and completion dates so that site visits can be arranged.
- Notify Rouge Park staff immediately if there are any financial or design changes to the originally proposed project.
- Copies of permits and approvals from other agencies (TRCA, MNR, DFO, etc.) for projects must be received by Rouge Park Staff prior to project implementation.
- All approved projects will contain a follow up maintenance and monitoring schedule plan for the first 3 years following project completion.
- A concise (2-4 pages) interim progress report and a final report must be provided to Rouge Park staff (a report template will be supplied to projects approved for funding).
- Each report must contain a short financial statement (include copies of receipts for entire project). Large projects may be required to provide an audited financial statement.
- Pre-, during and post- project photographs and negatives must be supplied as part of the final report (where applicable). The report and photographs are to be used at the discretion of the Rouge Park Alliance, and will be considered as Rouge Park Alliance property, (or shared property depending on the extent of partner funding).
- No funds will be forwarded until confirmation of partnership funding has been received by Rouge Park Staff. If this policy has not been met, funding support will not be provided for the project and will be put toward the next project on the waiting list.
- Any publicity or public information regarding the approved project will acknowledge the support of the Rouge Park Alliance. Copies/transcripts of any media coverage must be submitted as part of the final report.
- Successful applicants must provide a draft of ALL communication pieces related to this project containing the Rouge Park / Rouge Park Alliance name, within a mutually agreeable time frame, for approval by Rouge Park staff. The Rouge Park logo may only be used with written permission from Rouge Park staff.

## Funding Policies and Reporting Requirements, continued

- Approved projects will require proof of both landowner and tenant (if applicable) permission by March 1 of the year for which the funds are requested. If this policy has not been met at that time, funding support will not be provided for the project and will be put toward the next project on the waiting list. A land owner/ tenant agreement form will be provided in the confirmation of funding package.
- Land owner and tenant letters of permission must contain the following information:
  - address of land owner
  - address of project
  - map indicating location of project (signed by the land owner)
  - a brief description of the activities to take place on the project site
  - the timing of activity
  - indication of who will complete and when follow-up maintenance of the site will take place
  - permission to hold a public event (if required)
  - permission to place a sign on site
- Final reports from previously funded projects must be submitted on or before March 1 of the year following project implementation in order to be eligible for subsequent funding.
- Ten percent or \$1000 (whichever is higher) of the total funding will be held back until the final report has been received by Rouge Park staff.

All projects will be reviewed and ranked for priority by the review committee and funding will be provided accordingly. A waiting list will be established for projects approved but not approved for funding. As funds become available throughout the project year, projects from the waiting list will be considered first.